



State of Utah
Utah Office for Victims of Crime

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SANE Program State Funding Scope of Work

GENERAL PURPOSE

The general purpose of this program is to provide funding to Sexual Assault Nurse Examiner (SANE) Programs to attend to the medical forensic needs of sexual assault victims. This includes provision of medical care, comprehensive patient education, anticipatory guidance, evidence collection and referral to community based services. SANE programs will work closely with the Utah Office for Victims of Crime to provide statistical data and complete other state funding requirements. SANE programs must follow best practice standards and licensing statutes as defined by the International Association of Forensic Nurses, the Board of Nursing and the Utah Coalition Against Sexual Assault.

SCOPE OF WORK

The following scope of work should guide the activities being conducted under this contract. Sexual assault nurse examiner programs may be independent nonprofit organizations or be administered by a hospital or clinic.

1. Conduct Medical Forensic Examinations within the Identified Service Area

The sexual assault medical forensic exam is an examination of a sexual assault patient by a health care provider, ideally one who has specialized education and clinical experience in the collection of forensic evidence and treatment of these patients. The examination includes gathering information from the patient for the medical forensic history; an examination; coordinating treatment of injuries, documentation of biological and physical findings, and collection of evidence from the patient; documentation of findings; information, treatment, and referrals for STIs, pregnancy, suicidal ideation, alcohol and substance abuse, and other nonacute medical concerns; and follow up as needed to provide additional healing, treatment, or collection of evidence.

2. Published SANE Availability

All efforts to provide a SANE exam at the time of request should be made. If a SANE is unable to provide on-call coverage 24/7, they must publish a monthly schedule of when a nurse is available for an exam. Contact information and schedules should be provided to all sexual assault response team members in the services area.

3. Sexual Assault Response Team (SART) Participation

A SART is a group of specially trained members of health care, law enforcement, prosecution, and advocacy that work together to provide health care and advocacy services to victims of sexual assault, while investigating sexual assault cases for the purpose of criminal prosecution.

4. Maintain Basic Standards of Care

SANE programs must follow best practice standards and licensing statutes as defined by the International Association of Forensic Nurses, the Board of Nursing and the

Utah Coalition Against Sexual Assault. This includes, but is not limited to the following:

1. Obtaining adequate malpractice insurance
2. Maintaining patient care policy and procedures
3. Maintaining a clinical competence plan (Training)
4. Current nursing license must be held by all SANEs
5. Comply with all state laws
 - a. Emergency Contraception
 - b. Sexual Assault Kit Tracking
 - c. Reporting Laws

5. Participation in Technical Assistance and Peer Review

- a. Program leads should attend at least 4 UCASA SANE meetings each year
- b. Programs should hold quarterly team meeting with their SANEs for best practice updates and to provide education
- c. A peer review of all charts should be completed within 30 days of case completion
- d. Charts should be completed and locked in FeMR 60 days from the date of completion

6. Required Training

- a. Each SANE must complete a 40 hour SANE class
- b. Each SANE must complete a skills/preceptorship education approved by their SANE program before seeing patients independently
- c. Competency to provide SANE care is determined by the SANE program

7. Additional Resources

- a. [National Training Standards for Sexual Assault Medical Forensic Examiners - Office for Violence Against Women](#)
- b. [SANE Education Guidelines - International Association of Forensic Nurses](#)
- c. [SANE Program Development and Operations Guide - Office for Victims of Crime](#)

d. Important Utah Statutes:

- i. [Mandatory Injuring Reporting by Healthcare Providers](#)
- ii. [Emergency Contraception Services for a Victim of Sexual Assault](#)
- iii. [Sexual Assault Kit Processing Act](#)
- iv. [Child Abuse Reporting](#)
- v. [Elder, Vulnerable Adult Abuse Reporting](#)